

CMHB, Moraine Township
Special Strategic Planning and Grants Working Group Meeting Minutes
February 19, 2026

The meeting was called to order at 11:00 am by Chair David Pausher via remote session.

The following Board Members were present via remote attendance: Members Nora Barquin, Allison Levin and Chair David Pausher.

Also Present via remote attendance: Case Manager/Community Liaison Guadalupe Somerville, Rachel Sacks and Lauren Knap from Leading Healthy Futures

Absent: Heather Schwartz

Public Comment:

- None

Strategic Planning and Grants Working Group Discussion:

- Reviewed and discussed grant guidelines for FYE 2027.
- Reviewed and discussed the grant application.
- Discussed a detailed grant timeline for the full grant cycle.
- Discussed reporting requirements, including mid-year and end-of-year reports to be provided by the grant agency.
- Discussed the scoring rubric to be used to evaluate grant applications.
- Discussed the use of a survey tool like SurveyMonkey in lieu of an online grants portal to gather submissions, ensure all information is collected, and streamline the review process.

Old Business:

- None

New Business:

- None

Adjournment:

Member Levin moved, seconded by member Barquin, adjournment of the meeting at 12:44 pm.

Respectfully submitted:

/S/ Kari Guhl

Acting CMHB Secretary, Guadalupe Somerville